



Call for Applications to Host International Data Week (IDW) 2029

International Data Week (IDW), a landmark conference, is organised by the Committee on Data (CODATA) and the World Data System (WDS) of the International Science Council (ISC), and the Research Data Alliance (RDA), the founding organisations. It brings together data scientists, researchers, industry leaders, entrepreneurs, policymakers, and data stewards from disciplines across the globe to explore how best to exploit the data revolution to improve science and society through data-driven discovery and innovation. IDW combines the RDA Plenary Meeting, the biannual meeting of this international member organisation that works to develop and support global infrastructure facilitating data sharing and reuse, and SciDataCon, the scientific conference addressing the frontiers of data in research, organised by CODATA and WDS. Five editions have taken place to date, and one is scheduled and in preparation:

1. IDW 2016, 11–17 September 2016, Denver, Colorado, USA; attended by 840 data professionals and researchers from all disciplines and from across the globe.
2. IDW 2018, 5–8 November 2018, Gaborone, Botswana; attended by more than 850 international data professionals and researchers.
3. IDW 2022, 20-23 June 2022¹, Seoul, Republic of Korea; held as a hybrid conference allowing both in-person and virtual participation; attended by 827 participants from 50 countries; 182 attended onsite and 645 online.
4. IDW 2023, 23–26 October 2023, Salzburg, Austria; held as a hybrid conference; attended by 834 delegates from 48 countries; 702 attendees onsite and 132 online.
5. IDW 2025, 13-16 October 2025, Brisbane, Australia; held as a hybrid conference; attended by 807 delegates from 75 countries; 704 attended onsite and 103 online.

The edition being prepared:

6. IDW 2027, 20-23 September 2027, Cape Town, South Africa.

International Data Week has become a biennial meeting place for the global data community. The founding organisations are inviting proposals to host IDW in September/October/November 2029. While the primary purpose of this call is to identify a host for the 2029 edition, applications received may also be considered for the 2031 edition. Applicants are therefore invited to indicate clearly whether their application would be valid for 2031 as well.

Please note: While applications submitted in response to this call may be considered for both the 2029 and 2031 editions of IDW, the founding organisations expressly reserve the right to revise, amend, or update

¹ Originally scheduled for 8–11 November 2021



requirements for the 2031 edition as circumstances evolve. Acceptance for consideration in 2031 does not constitute a final commitment; criteria, expectations, or logistical details may be subject to change to reflect emerging needs, priorities, or external developments. Applicants indicating their proposal's validity for 2031 should be prepared to engage in a further review process closer to the event date, during which updated requirements will be communicated as necessary.

The primary objective of the conference is to bring together a large, representative portion of the global data community. IDWs in previous years were huge successes, and the aim is to continue that trajectory and increase impact. These are important times in the world of data, and local partners and a venue are being sought to help communicate that excitement, mission, and urgency.

International Data Week is a global and inclusive conference, dedicated to strengthening data communities worldwide. To advance this mission, the founding organisations place particular importance on broadening the geographic diversity of IDW host locations. They are especially keen to engage with cities and countries where IDW or related meetings have not previously been held, as rotating the conference across new regions catalyzes local capacity-building, stimulates engagement with emerging data communities, and ensures that voices from all corners of the world help shape the future of data-driven science and innovation. Applications from Low and Middle Income Countries (LMICs) are strongly encouraged; proposals from the High Income Economies should show how they will work with the founding organisations to maximise participation from LMICs. Wherever the proposal comes from, it will be important to demonstrate how the partnership will advance the missions of the founding organisations, ensure the impact of IDW, and enhance membership of and engagement with the three organisations.

Applications should demonstrate that local hosts have access to both a suitable physical venue and a virtual conference platform; strong support from local organisations and government; good connections to universities, industry, and research organisations in the country and region; and solid financial support.

IDW 2029 is envisioned as a four-day conference that integrates the activities of a SciDataCon international conference and an RDA Plenary Meeting. IDW includes both research sessions and focused working meetings, as well as broad plenary sessions of general interest. The days before and after each conference will be set aside for the business and governance meetings of CODATA, RDA, and WDS, as well as potentially other co-located meetings.

Application Deadline & Contact Information

Applications should be sent by email to all of the IDW founding organisation representatives listed below, no later than 2 November 2026, in electronic format, using the details and template at the end of this document.

Applications should be addressed to all three contacts below:

- **Simon Hodson, CODATA Executive Director, at simon@codata.org**
- **Hilary Hanahoe, RDA Secretary General, at hilary.hanahoe@rda-foundation.org**
- **Meredith Goins, WDS Executive Director, at wds-ipo@utk.edu**



International Data Week (IDW) Conference Guidelines

www.internationaldataweek.org

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1 Conference Overview

Hosting International Data Week is open to any country/region/organisation, and the selection of a region and venue is conducted through an application procedure. Note that applications that allow engagement in cities and countries where IDW or related conferences have not previously been held are favoured. The IDW conferences are held every two years, usually in the second half of the calendar year, and they cover a four-day core programme, with additional days for side conferences before and after the conference proper ([Section 6.2](#)).

2 Dates

IDW is typically organised in September, October, or November every two years. It is important to avoid local public holidays, as well as international religious holidays, as much as possible.

3 Application Submission Procedure

Applications are invited from organisations, agencies, and countries worldwide. Applications, where relevant and feasible, should be prepared in agreement with regional representatives of the founding organisations, and have support from leading organisations and governments in the region, together with a demonstrated connection with one or more of the IDW founding organisations (CODATA, RDA, and WDS).

This call is primarily for IDW 2029. However, applicants are invited to indicate whether their application should also be considered for the 2031 edition, should they not be selected for 2029. Applicants wishing to be considered for 2031 should include a clear statement to that effect in their submission.

4 Global and Inclusive

International Data Week is a global and inclusive conference. The founding organisations strongly believe in equal gender representation for panels and keynotes, and aim to ensure diversity of participation. Economically reasonable steps will be taken to facilitate participation from Lower and Middle Income Countries (LMICs), both virtually and in-person. The organizers are required to prepare a good practice code of conduct.

4.1 Visa Applications

It is very important to outline on the conference website clearly and in a timely manner visa application details, links to the correct national bodies that provide official information and relevant forms, as well as expected timelines. Local organisers should identify which local official organisation will issue visa invitation letters. A specific email address shall be set up to coordinate/facilitate the visa application process.



5 IDW Organisational Structure

Each of the three founding organisations (CODATA, RDA, and WDS) will be represented by at least one designee in all meeting committees, except the Local Organising Committee.

5.1 Conference Committees

The founding organisations together with the local hosts will set up the committees described below. At least one, but no more than three, representative(s) from each of the founding and local hosting organisations must be included in the International Programme Committee, the International Organising Committee, and the Communications Committee. The Local Organising Committee membership is formed by the local hosting organisation(s).

1. International Programme Committee (PC). Responsible for the design, planning, and management of the plenary aspects of the IDW programme and the overall programme structure.
2. International Organising Committee (OC). Responsible for the overall logistics and organisational aspects, including, but not limited to, financial oversight, definition of dates, conference format, venue, suppliers, web site and conference platform, and so on. Responsible for the design, management, and implementation of the global and local communications plan. Subcommittee(s) to address matters relating to communications and/or sponsorship are typically established by the OC and reporting back to the OC.
3. Local Organising Committee (LOC). Responsible for interaction and management of local suppliers and staff.
4. Communications Committee (may be established as a dedicated subcommittee reporting to the OC). Responsible for coordinating all advertising activities, media relations, website updates, newsletter production, and social media campaigns. The committee develops and implements comprehensive communication plans in collaboration with both founding organisations and local hosts to ensure consistent messaging and broad outreach. It monitors engagement analytics and adapts strategies to maximize participant involvement before, during, and after the conference. Membership includes representatives from both international bodies and local partners with relevant communications experience.

5.2 Involvement of Professional Conference Management Company

It is strongly recommended that a conference management company, professional conference organiser (PCO), or similar (e.g., the in-house team of a congress centre) be engaged to ensure delivery of key aspects of the organisation of the conference.

5.3 Conference Format

The conference will be structured to accommodate both physical and virtual participation. Applications must include an explicit description of how the local hosts propose to manage the hybrid component of the conference, including the technical infrastructure, staffing, and conference management platform to be used.



To ensure comparability across proposals, applicants are required to cost and elaborate on all three of the following participation format options:

1. Fully in-person: no provision for virtual participation beyond passive livestreaming, and recording of plenary sessions.
2. Partially hybrid: virtual participation enabled for plenary sessions only, with parallel sessions conducted in-person.
3. Fully hybrid: virtual participation enabled across all sessions, including parallel breakout rooms, with full interactive capability for virtual attendees.

Each option should have its own cost estimate and include a brief description of the technical approach, conference management platform, and staffing implications. Applicants should also clearly state their preferred option as a host and provide a justification for that preference. This preference will be considered during the evaluation.

A contingency plan for transformation to a fully virtual conference, should the need arise, should also be included. (See [Section 6](#) for further technical details.)

5.4 Programme and Scheduling

The conference programme, should include a series of organisational presentations and should be circulated to the founding organisations for feedback and discussion with their executive boards² before being made public. Each day should have at least one plenary session for a duration of 90–120 minutes, and scheduling should allow for different plenary presentations, including but not limited to:

- Welcome addresses by local, regional, and/or national dignitaries, government representatives, or local hosts. Each address should last a maximum of 10 minutes in duration.
- Plenary keynote sessions, across the conference, with scientific or socio-economic focus of relevance to IDW (approximately two to four across the conference) and each lasting at the very most 45 minutes in total, including a Q&A session.
- Moderated panel sessions with scientific or socio-economic focus of relevance to IDW.
- RDA Plenary session (90 minutes not to run in parallel with any other plenary sessions), includes highlights and updates from the global RDA community. This session will be organised directly by RDA.
- CODATA plenary session (90 minutes; not to run in parallel with WDS plenary), highlighting key initiatives, ISC activities, and presentation of awards.
- WDS plenary sessions (90 minutes; not to run in parallel with CODATA plenary), highlighting key initiatives, ISC activities, and presentation of awards.
- Future conference announcements (IDW as well as biannual RDA plenary meetings) and closing remarks in a final plenary session.

² CODATA Executive Committee, RDA Council, WDS Scientific Committee



5.5 IDW Structure

IDW combines the RDA Plenary Meeting and SciDataCon (organised by CODATA and WDS) and overall IDW sessions, in particular plenary and poster sessions, described under 5.4.

All IDW proposals (for RDA Plenary and SciDataCon) for sessions, presentations, or posters are collected through an existing dedicated conference platform and peer-reviewed. It is the founding organisations' responsibility to manage that process, as well as preparation of the programme part designated for RDA Plenary and SciDataCon parallel blocks.

Local organisers are expected to actively engage in planning of the plenary sessions, including as participants on the IDW Programme Committee. Local organisers are also encouraged to propose new and innovative structures for IDW, in terms of both in-person and virtual elements.

5.5.1 RDA Plenary Meeting Structure

RDA Plenary Meetings are working meetings in which the RDA community advances the work and deliverables of Working and Interest Groups (WGs and IGs), Communities of Practice (CoP), as well as proposes new group ideas through Birds of a Feather (BoF) sessions. Additionally, RDA encourages its groups to organise joint sessions involving two or more existing WGs or IGs to explore synergies and cross-fertilisation. The RDA Plenary Meeting is managed directly by the RDA governance bodies: the RDA Secretariat, Technical Advisory Board (TAB), Regional Advisory Board (RAB), and the Organisational Advisory Board (OAB).

5.5.2 SciDataCon Conference Structure

The SciDataCon part of IDW, organised by CODATA and WDS, is a research conference on a wide range of data issues. Session formats vary, covering research papers, practice papers, lightning talks, panels, and interactive sessions.

5.5.3 CODATA Data Science Journal

Attendees of IDW are invited to submit papers to the CODATA Data Science Journal after the conference.

5.6 Poster Areas

Joint poster session(s) for both SciDataCon and RDA should be organised within the IDW agenda. At least 100 physical poster facilities should be made available throughout the conference and be located in a central area; for example, either in a thoroughfare or where catering is served to ensure visibility. The founding organisations strongly encourage the local hosts to incorporate the poster session into a social/networking conference organised at the conference venue and during the course of IDW.

5.7 Exhibition/Demonstration Stands

Facilities for physical and virtual exhibition and/or demonstration stands are welcomed, and can be offered as a benefit to sponsoring organisations or opened up as a call to IDW attendees. Physical stands should be in a central location at the conference, and financial remuneration to cover the cost of the setup and facilities may be charged to the exhibitors directly by the local organisers.



5.8 Networking Opportunities

Opportunities for all (in-person and virtual) participants to network in informal and social surroundings must be included in the planning of the conference. For those onsite, this includes pre-dinner cocktails, entertainment, dinners, and breakfast meetings, in addition to the tea/coffee and lunch breaks. Virtual networking options are at the discretion of the local host; examples include virtual cooking, quizzes, local cultural shows, etc.

5.9 Participant Communication

A moderated mailing list to communicate with the confirmed (registered and paid) participants in advance of the conference is to be set up. The list is managed by the IDW OC.

6 Venue and Facilities

As outlined in Section 5.3, reflecting lessons learned during the COVID-19 pandemic, applicants are required to outline plans and facilities for hosting a Hybrid conference and to provide contingency arrangements for a fully Virtual conference if circumstances demand.

6.1 Physical Venue

The IDW physical venue should normally have a capacity of between 600 and 800 participants, be in an accessible location that is well-connected to the local transport system, and have an international airport within a short distance that has excellent global connections.

As a minimum, the venue should offer facilities for:

- A large plenary (600–800 participants).
- No fewer than 10 parallel breakout meeting rooms of varied sizes (35–50 and 50–150 participants per meeting).
- 3–4 board rooms for 15–25 people.
- A registration area, poster and exhibition/demonstration areas, and catering/networking facilities (as described above). Where possible, venues with central networking areas are strongly preferred since they offer participants an opportunity to meet and interact.
- 3–4 meeting rooms with different capacities available for 1–2 days before³ and after the conference for the IDW founders to host their management and /or strategic meetings.

Each room should have audio–visual equipment as detailed in [Section 6.3](#).

6.2 Conference Management Platform

A professional conference management platform should be made available with the functionalities outlined below. The conference platform should be a single all-in-one platform for all attendees, whether joining in-person or virtually, managing both registration (preferably with secure online payment options - see [Section 8.2](#)) and providing a conference app experience.

³ Dependent on when is the first day of IDW. For example, Monday and Tuesday for a Wednesday start.



An existing dedicated conference platform is in place to collect, review and form a programme from IDW proposals (for RDA Plenary and SciDataCon blocks). The founding organisations will share details about the conference platform used with the International Organising Committee, so that the local hosts could explore options to use the same conference platform also for other IDW processes.

Required virtual networking functionalities:

- Capacity for 10 parallel sessions running at the same time
- Capacity for 'breakout rooms' within individual sessions
- Filtering for attendees to find and contact other attendees (physically or virtually present)
- Ability for attendees to schedule meetings with other attendees
- Ability for attendees to move between sessions running in parallel
- Ability for attendees to see who is attending sessions
- Networking opportunities for attendees
- Always-on social meeting space for breaks

Content features should include the following functionalities:

- Mobile-device friendly virtual conference platform, including programme and access to virtual meeting rooms
- Customisable and filterable programme functionality, with session descriptions and bios, and with ability to see local time zones
- Session bookmarks by attendees and speakers
- Sync conference sessions with personal calendar
- Identify filters by tracks/themes to sessions
- Livestream session, recording, and editing or amending all recordings
- Interactive tools next to live-streamed sessions, for example, live chat, Q&As, polls and possibility of discussions with virtual attendees
- On-demand sessions
- Panel discussions
- Speaker center (speaker profiles, bios, photos, messaging functionality)
- Ability to apply an attendance limit to parallel sessions
- Backstage/Practice area for speakers to convene (accessible to both onsite and virtual speakers)
- Migration of content to IDW website post conference
- Poster exhibition functionality

Virtual Exhibition sessions and Sponsor Areas:

- Virtual exhibition booths
- Profile pages with the ability to add video
- Traffic analytics
- Ability to list participants
- Ability to schedule meetings



- Ability to create breakouts within sessions
- Interactive chat
- Sponsor ads

Customer service & Other:

- Single sign on and integrated registration and payment facilities
- Publication of searchable attendee lists (respecting international privacy laws) - see also section 8.2
- Dedicated service manager
- Availability of technicians and support staff for all live meetings and posters/exhibits throughout the conference to support speakers and attendees present physically and virtually
- Kickoff call, timeline, promotion
- Project management and task tracking functionality
- Conference branding
- Monitoring of users
- Consent of personal data use and the ability to link out to privacy policy
- Analytics and data access for organising representatives
- Direct email and multiple mailing lists generation (e.g., physical vs. virtual, speakers)
- Announcement tools (pre, during, and post conference)

Specifications of the registrations management platform are detailed under 8.2. To enable efficient management of the conference, local hosts are strongly encouraged to opt for an integrated conference management platform, allowing for overall management of a hybrid conference as per functionalities outlined above, as well as registrations management per article 8.2.

6.3 Meetings Facilities and Services

6.3.1 CODATA Pre- and Post-IDW Meeting Rooms

CODATA will generally organise a membership meeting and a thematic conference. Also, a half-day meeting for the Executive Committee, a meeting of the Data Policy Committee, and a conference for early career researchers (ECRs) are envisaged. These meetings should be organised with the option for attendees and speakers to join onsite or online (hybrid format of meetings). The room capacity requirements will not exceed those indicated below for physical attendees.

Meeting	Duration	Approx # of participants	Catering required	Pre-/Post-IDW
CODATA Membership Meeting	Up to two full days	50–70	Morning and afternoon tea/coffee breaks, and lunch; reception	Pre- or post-IDW
CODATA Thematic Meeting	One-day	100	Morning and afternoon tea/coffee breaks, and lunch	Pre- or post-IDW

CODATA ExComm Meeting	Half-day	15	Morning or afternoon tea/coffee as appropriate, and lunch	Preferably post-IDW
Early Career Researchers and/or Training Activity	Half-day	30–50	Morning or afternoon tea/coffee as appropriate, and lunch	Pre- or post-IDW
Data Policy Committee	Half-day	10–20	Morning or afternoon tea/coffee as appropriate, and lunch	Pre- or post-IDW

6.3.2 RDA Pre- and Post-IDW Meeting Rooms

As part of their application, the local organisers should include the costs for rooms and catering services to cover the following RDA meetings, which are organised before or after IDW. Any other RDA ‘business’ meetings are an integral part of the breakout session programme and are managed by the Secretariat and TAB. These meetings should be organised both virtually and with in-person attendees (for hybrid option). The room capacity requirements will not exceed those indicated below for physical attendees.

Meeting	Duration	Approx # of participants	Catering required	Pre-/Post-IDW
RDA Council	One full day	15-20	Tea/coffee and lunch	Pre-IDW
RDA Funders Forum	4–5 hours	20-40	Tea/coffee and reception	Pre-IDW
RDA TAB and WG/IG Chairs	4 hours	50-80	Tea/coffee	Post-IDW
RDA OA and OAB Meeting	2–3 hours	65	Tea/coffee	Pre/During/Post-IDW
RDA TAB	4–5 hours	15-20	Lunch and tea/coffee	Pre/Post-IDW

6.3.3 WDS Pre- and Post-IDW Meeting Rooms

As part of their application, the local organisers should include the costs for rooms and facilities to cover the following WDS meetings. It is hoped, but not a prerequisite, that catering be covered for both. In particular, WDS may cover the catering costs for its Scientific Committee Meeting.

WDS expects to also organise an Early Career Researchers (ECR) Social conference during IDW. Again, the room and facilities costs for this conference should be covered by the local hosts. However, the catering costs could potentially be borne by WDS. These meetings should be organised both online and with attendees (for Hybrid option). The room capacity requirements will not exceed those indicated below for physical attendees.

Meeting	Duration	Approx # of participants	Catering required	Pre-/Post-IDW
WDS Scientific Committee Meeting	Up to 3 hours	25	Breakfast, tea/coffee break, and lunch	Ideally, pre-IDW (before the Members Forum but on the same day)
WDS Members Forum	Up to 6 hours	100	Afternoon tea/coffee break	Ideally, pre-IDW (after the Scientific Committee Meeting but on the same day)



6.3.4 Third-Party Co-located Conferences

In addition to side conferences convened by the founding organisations, third-party co-located conferences are an important feature of IDW and are valued by the community and partner organisations. Co-located conferences should be of direct relevance to IDW, and all co-located conferences should be discussed and approved by the OC before official acceptance. Priority will be given to relevant applications from the hosting organisations, and to the founding organisations and affiliates. Such conferences are not core to this proposal, but should be facilitated by the venue and local organisers as financially and organisationally separate activities with their own independent financing and budget. They should occur before and after, but not during, IDW.

6.3.5 Catering

The hosts should, as a minimum requirement, for physical attendees, factor in morning and afternoon tea/coffee breaks, lunches for each day of IDW, and at least one social conference (cocktail or dinner, according to budget possibilities). Desirable additional catering services are: breakfast, all-day tea/coffee and water stations, and further networking options (cocktails, dinners, parties, etc.).

Participants will be invited during registration to indicate any special dietary requirements (e.g., vegetarian, vegan, gluten-free, lactose-free, nut allergies, halal, kosher, etc.), and local caterers will be provided with a list of these dietary requirements. To effectively manage catering and guarantee that participants' dietary needs are accurately met, it is essential to implement a clear system. It is recommended to establish dedicated stations or distribution points for special dietary options during meal service. Ideally, all ingredients should be clearly listed beside the food being served. At a minimum, it should be listed as to whether catering options are suitable for specific diets.

6.3.6 Social Dinner and Networking Reception

Local organisers should arrange the social 'dinner' and reception, and both conferences must be able to accommodate all onsite participants. Fees to subsidise the cost of organising the social conferences may be charged in addition to the registration fee (Section 11.1.5). Where possible, the social 'dinner' should be a networking conference during which people can mingle. In this regard, a buffet or semi-seated setup is encouraged.

6.3.7 Accessibility

All venues should cater for participants with reduced mobility, especially those requiring wheelchair access. Any eventual caveats to smooth accessibility (use of different access points, limitation on meeting room access, etc.) should be communicated to the IDW OC in order to facilitate access to participants with reduced mobility.

Ideally, a quiet room or prayer room should be made available to participants, providing a sensory-friendly environment for personal reflection or just a calm area to manage sensory sensitivities.

6.4 Capacity for Hybrid Format and Virtual Participation, Audio-Visual (AV) Support

6.4.1 Audio-Visual Equipment

The plenary room must be equipped with a projector, large screens, a sound system for up to eight speakers on a panel, a lectern equipped with a microphone, a laptop and laser pointer, and wireless microphones. Parallel breakout rooms must be equipped with projectors, screens, and sound systems as needed and according to the size of the room. All rooms should be broadcasting to the virtual conference platform, and facilities for interactive participation of both physical and virtual attendees, as well as speakers, should be available.

6.4.2 Virtual Participation Specifications

The virtual participation should be configured in such a way that it does not interfere with the IDW conference WiFi network.

Local organisers must facilitate the virtual participation of attendees in the parallel IDW sessions. An appropriate virtual conference platform, as outlined in [section 6.2](#), should be made available. From an audio viewpoint, all sessions should be linked directly to the audio system such that the quality is clear. All speakers and participants should have access to a microphone when they speak to ensure virtual attendees are involved and receive clear audio.

The local organisers must ensure that the following equipment is available in the physical meeting rooms to provide as interactive, immersive, and user-friendly a virtual experience as possible:

- A laptop/personal computer from which the session can be broadcast by the physical participants.
- Screens broadcasting the virtual platform meeting attendees, and their interactive tools
- Laptop/computer for physical speaker presentation
- An audio–visual system to which the broadcasting laptop/personal computer can be connected, and offering excellent audio quality.
- Hands-free microphones for speakers and participants to use at all times.
- A well-positioned video camera that captures the meeting room and the participants.

6.5 WiFi

A stable, reliable, and robust Internet service is required. It should have multiple access points and be able to support at least two devices per participant. Coverage must extend to all areas within the conference facilities and venues.

6.5.1 Basic Technical Assumptions⁴

The number of physical attendees/participants at IDW is estimated to be 600–800. It is very common nowadays that the number of wireless devices is not one-to-one; that is, one wireless device for one individual. In most cases, there are three or more wireless devices per participant: one primary device such as a laptop; one tablet; and one smartphone (iPhone, Android-based, etc.). Wearable devices such as

⁴ Source: GRNET S.A. 2021 and updated using Google in 2026



smartwatches may also connect directly to Wi-Fi and should be considered as a potential additional device category, though not all attendees will carry one.

It is anticipated that not all participants will carry three devices, but the majority will carry at least two. These assumptions raise the estimated number of distinct wireless devices to approximately 2,400 (i.e., 800 × 3). Out of the potential pool of approximately 2,400 wireless devices, 80% of users are estimated to have their Wi-Fi switched on, and more than 80% of these devices will be active at the same time. Therefore:

$800 \text{ attendees} \times 3 \text{ wireless devices/attendee} = 2,400 \times 0.8 = 1,920 \times 0.8 = \text{c. } 1,536 \text{ concurrent devices.}$

The requirement for Minimum Acceptable per Connection Bandwidth is a minimum of 5–10 Mbps download and a corresponding upload capacity per device for general use, with burst capacity of up to 25 Mbps per device to accommodate peak demand periods. This reflects realistic operational conditions whilst providing sufficient headroom for a technically demanding audience. On this basis, peak aggregate bandwidth across all concurrent devices would reach approximately 38 Gbps under burst conditions — a figure that should be treated as a planning ceiling rather than an expected operational average. In addition, dedicated provision of no less than 100 Mbps should be reserved for exhibitors and any high-bandwidth demonstration activities sharing hidden SSID(s). In general, wireless devices will be scattered across the venue.

Modern enterprise-grade Access Points (APs) supporting Wi-Fi 6 (802.11ax) or Wi-Fi 6E deliver substantially higher aggregate throughput than earlier generations. Wi-Fi 6 introduced Orthogonal Frequency Division Multiple Access (OFDMA) and uplink/downlink MU-MIMO, which significantly improve efficiency in dense, high-concurrency environments such as conferences. A well-configured Wi-Fi 6 AP can support aggregate throughput in excess of several hundred Mbps per radio, compared to the 25 Mbps per radio typical of the 802.11g era. Wi-Fi 7 (802.11be), now commercially available and certified since January 2024, provides further gains through Multi-Link Operation (MLO), 320 MHz channel widths, and 4096-QAM modulation, and should be considered for any new infrastructure investment.

Given these capabilities, a modern dual-radio AP operating under Wi-Fi 6 can comfortably support 50–75 concurrent devices whilst maintaining the target per-client throughput, compared to the 40 devices per AP assumed under earlier planning models. Actual supported device counts will depend on traffic profile, application mix, and venue RF conditions; a site survey is recommended prior to final AP placement.

For each Wi-Fi cell that will be created, the following applies:

- All cells will operate as multi-generation service cells, supporting Wi-Fi 6 (802.11ax) clients as the primary standard, with backwards compatibility for Wi-Fi 5 (802.11ac) and Wi-Fi 4 (802.11n) devices. The presence of older-generation clients reduces overall cell efficiency to some degree, but the OFDMA scheduling in Wi-Fi 6 mitigates this considerably compared to earlier mixed-generation deployments.
- Devices operating on 802.11b or 802.11g are not expected to be present in this environment and need not be accommodated. Legacy 802.11n (Wi-Fi 4) clients will be supported but their presence should be minimised through client steering where the infrastructure permits.



- For deployments utilising the 2.4 GHz and 5 GHz bands, a channel width of 20 MHz remains advisable in the 2.4 GHz band to reduce co-channel interference, given the limited number of non-overlapping channels available. In the 5 GHz band, 40–80 MHz channels are appropriate depending on AP density and co-channel conditions. Where Wi-Fi 6E or Wi-Fi 7 infrastructure is deployed, the 6 GHz band provides a substantially larger pool of non-overlapping channels, relaxing frequency-reuse constraints considerably and enabling wider channel widths without the interference penalties associated with the 2.4 GHz and 5 GHz bands.

6.6 Power

Multiple power points and charging stations should be available in all meeting rooms, networking areas, and plenary session facilities. Provision of power boards and extension leads is highly recommended.

7 Branding, Communications, and Media

All communication relating to the conference should give primary visibility to the IDW brand, with the *support of and co-organisation by* other organisations. Communications should clearly indicate all organisers and supporters. Communications about IDW must include the IDW logo; the founding organisations' logos (CODATA, RDA, and WDS); and links to the IDW, SciDataCon, and RDA websites.

7.1 Branded Material

IDW co-branded material (banners, signage, etc.) should be included as part of the conference budget.

RDA, CODATA, and WDS will each supply their own branded material (pop-up/roll-up banners, flyers, posters, etc.) to be used at the conference venue. Support and contributions on the promotional texts, articles, and news pieces will be provided by the respective secretariats.

7.2 Conference Branding

The founding organisations will support the local organisers in defining a brand image for each IDW to be used in all promotional materials leading up to and during the conference. This includes a logo, PowerPoint template, flyer, and poster design. The design should be included on all platforms used for virtual components, and on the badges, programme, and any other material produced for distribution at the conference or displayed online.

7.3 IDW Web Site

The founding organisations own and directly manage the International Data Week web platform (www.internationaldataweek.org). This web platform includes high level information on all IDW editions, including the upcoming one(s).

Should the OC agree to set up an independent web site for the edition, a redirect to the specific web site would be enabled. In such a case, the local hosts will be required to ensure that a copy of the web site content can be migrated to the overarching IDW website within a reasonable time frame after the end of the conference. The Conference Management Platform and any other tooling used to manage the



conference processes (e.g. registration, submission of proposals, programme) shall be surfaced and/or linked from relevant sections at the website.

7.4 Delegate Packs

Local organisers should cover the costs of documentation for onsite delegates, including badges, lanyards, and hand-outs. To keep paper to a minimum, IDW conferences provide a badge, holder, lanyard, and printed programme outline (supplied in the badge) to each delegate, and the costs for these should be covered in the budget. Local organisers are free to provide delegate bags, notepads, pens, and other items that are sponsored directly or paid for from surplus budget. The cost of these items should not be included in the conference budget. Virtual delegate packages that include sponsor, exhibition, programme, and poster materials are welcome, but care should be taken to ensure that the contents of delegate bags are ethical, environmentally friendly, and useful, rather than throwaway items.

7.5 Other Documents

Documents for the chairs of the plenary sessions—including the speaker line-up, presentation details, bios, and other relevant information—should be prepared and distributed to the plenary chairs in electronic form prior to the conference and in paper form at the start of the conference.

7.6 Signage

Posters, logos, lectern signs, parallel session room signs, name plates for plenary speakers, daily programme signs, posters, and so on, should be produced by the local organizers. All signage should be of adequate size and visibility in the venue and on the online platform.

7.7 Press and Media Partnerships

Local organisers are encouraged to arrange partnerships with local, national, and international press and media to cover the conference. Press packs and press conferences can be organised in close collaboration with the IDW PC. Press briefings and releases are prepared by the OC.

7.8 Social Media

Dynamic and innovative ways of leveraging social media coverage of the conference are encouraged. Engagement with local universities or colleges having Social Media study programmes is a good way to identify volunteers to work on this activity as part of their course work.

- IDW social media accounts will be managed by the IDW OC and communications staff.
- CODATA, RDA, and WDS have their own social media accounts that are managed directly by their respective communications staff.

7.9 Communications

A detailed communication plan should be designed and managed by the OC's Communications Subcommittee in collaboration with the local organisers and sponsors (where relevant). The communication plan should include both global and local actions to ensure broad dissemination and coverage of the conference and its goals.



8 Registration Process and Finances

The local organisers accept complete financial responsibility for the conference costs. Costs are offset by partnerships with pertinent local organisations, registration fees, and by sponsorship. The IDW founding organisations will provide significant organisational support, mainly through their PC and OC representatives. For the purposes of tracking, analysis, and future planning, the founding organisations must have access to the overall budget file, and the final version should be provided post-IDW for their records.

8.1 Memorandum of Understanding and Financial Responsibility

The local organisers behind the winning application will be required to sign a Memorandum of Understanding (MoU) with the founding organisations. **The MoU will specify that sole financial responsibility is taken by the local organisations for IDW.** The founding organisations undertake to make all best efforts to raise sponsorship, assist in obtaining governmental support, and promote the conference. **However, they will not financially underwrite any shortfall in the conference budget.**

8.2 IDW Registration Management Platform

Local hosts are required to provide, or procure access to, a web-based conference registrations management platform capable of handling all aspects of delegate registration and payment processing for a conference of 600–800 international attendees. The platform must support multi-tier registration categories (e.g., standard, student, LMIC, sponsor, exhibitor) with individually configurable pricing, early-bird deadlines, and discount or waiver codes. Payment processing must accommodate major international credit and debit cards, and should support invoice-based payment for institutional registrations, which are common in a research and academic context. All payment handling must comply with PCI DSS standards, and the platform must be capable of issuing automated receipts and invoices in formats suitable for institutional reimbursement.

The IDW registrations platform should additionally support delegate communications, including automated confirmation emails, schedule updates, and pre-conference logistics information, with the ability to segment messaging by registration category. A self-service portal allowing delegates to update their registration details, dietary or accessibility requirements, and session selections is strongly desirable. All personal data collected through the platform must be handled in compliance with applicable data protection legislation, including General Data Protection Regulation (GDPR) where relevant.

Basic reporting and data export functionality — including real-time registration counts, payment status, and demographic summaries — must be available to the organising committee throughout the registration period. Data must be exportable in common formats (e.g. csv, xlsx) at the close of the conference.

To enable efficient management of the conference, local hosts are strongly encouraged to opt for an integrated conference management platform, allowing for overall management of a hybrid conference as per functionalities outlined in [section 6.2](#), as well as registrations management.



8.2.1 Registration Fee Payment Gateways

As part of the conference registrations platform, local organisers should set up appropriate and secure online payment channels. Participants should be made aware that they need to register on this (or any other external) site separately, but that it provides a secure payment system. Participants should be able to pay by **bank transfer, credit card, and PayPal**. Note that the local organisers should clearly define the commission costs for online fee payment and either factor them into the overall registration fee or **clearly** indicate them on the registration page **before** payment. A currency converter link should be included to facilitate participants' understanding of the costs in their own currency.

If the registration and payment platforms are separate, organizers must ensure that enough personal information is collected during payment (such as name, email, or registration ID) to accurately match each participant's payment with their registration. However, all main participation information, such as which events a participant has signed up for and their contact details, should be stored only in the main conference registration platform, not in the payment system. This approach safeguards participant privacy and ensures that payments can be reliably linked to registrations without sharing unnecessary personal data across multiple systems.

8.2.2 Invoices/Receipts

Local organisers are required to provide individual invoices/receipts for registration fees.

8.2.3 IDW Committees and GDPR

To facilitate the management of the conference and of registration fee tracking, the founding organisations as well as the local hosts must abide by certain data privacy conditions under the GDPR. When people register to the conference, the use and management of their contact details must be clear and respect GDPR and local legislation. Therefore, IDW committees must agree to **not**

- Reuse circulated contact details for activities other than those consented to at the time of registration.
- Share the database with others outside of the committees, even if they are affiliated with the founding or host organizations.

The participant list, including names, surnames, organisations, and countries, is normally published on the IDW website once 100+ registrations are reached, and can be used as a reference for providing information on participants. The list includes only those registrants who have consented to be listed publicly during registration.

8.3 Registration Fees

Conference costs should be covered by a combination of registration fees, sponsorship, and support from the local organisations, government, and so on. **It is a significant responsibility of the local organiser and partners to obtain governmental and sponsorship support.**

8.3.1 On-site Registration Fees

Registration fees should be set at a rate that the market can bear and that is appropriate for the community. The founding organisations suggest that a base registration fee in the range of 600–800 EUR is appropriate for onsite participants. There should be a reduction for participants from Low and Middle Income Countries (LMICs) and for students ([sections 8.3.2](#) and [8.2.3](#)). A late registration fee (no earlier than four weeks before the conference) increase of up to 25% of the Early Bird rate, and an ‘on the day’ registration fee increase of up to 60% of the Early Bird rate for those joining once the conference has started, may be charged to cover extra administrative costs.

A cancellation policy should be clearly defined and implemented when registration is launched, with the terms of the policy agreed upon in advance with the founding organisations. Local organisers may, if deemed suitable, charge an extra fee to cover the social reception/dinner costs (Section 8.2.7).

8.3.2 LMIC Registration Fees

Local organisers are encouraged to offer reduced registration fees for LMIC participants where possible. The reference for LMICs is World Bank Data⁵.

8.3.3 Student Registration Fees

Criteria for student fee eligibility should be defined, and the relevant documentation should be described and requested upon registration to ensure valid applications.

8.3.4 Virtual Participation Fee

Facilitation of virtual participation has become increasingly important. The different locations of IDW conferences require a significant proportion of potential attendees to travel long distances, and the environmental impacts of such travel is increasingly becoming a deterrent. There are, furthermore, financial limitations on many potential attendees. The technical requirements outlined in Section 6.3 that enable the conference to offer a professional, interactive experience should be covered by charging a registration fee for virtual participants. It is suggested to offer those choosing virtual participation the option to ‘upgrade’ to onsite participation. The cost of virtual participation should be borne by the virtual participants and offset via sponsorships and local support.

8.3.5 Special Fee Participants

The founding organisations have agreements with some of their members and funders for discounted and advantageous registration fees. These agreements will be recognised, and the cost for discounts and waivers will be taken into account in the IDW budget.

RDA Organisational Members⁶ are entitled to pay the Early Bird registration fee up to and including ‘on the day’ registration (this is approximately 50 attendees).

⁵ <https://datahelpdesk.worldbank.org/knowledgebase/articles/906519-world-bank-country-and-lending-groups>

⁶ <https://www.rd-alliance.org/get-involved/organisational-membership/rda-organisational-affiliate-members>

8.3.6 Non-paying Participants

All participants, including local organisers and the staff of the founding organisations, are expected to pay the registration fee. A series of non-paying participants (i.e., having free registration and dinner) should be factored in, and can include:

- European Commission and other governmental staff.
- Dignitaries and keynote presenters for plenary sessions.
- Press and media representatives; only upon a clear agreement about the media coverage of the conference and tangible outputs.
- Student and other volunteers supporting both online and onsite logistics.
- Other participants at the discretion and responsibility of the local organisers.

8.3.1 Liaising on Registration Fees

Before their definition and publication, registration fees and deadlines should be clearly transmitted to the OC, who will interface directly for any conference negotiation, and the founding organisations will provide a final agreement in writing.

8.3.2 Social conference Financial Contribution

A further financial contribution to the cost of attending the social conference (dinner) can be requested to avoid no-shows and waste (i.e., food and drink not consumed). This fee may be increased for those registering onsite to cover additional administrative costs. Local organisers should identify a process for validating and checking social dinner guests and should clearly indicate on conference signage (dinner tickets, guest list, etc.) how the validation process will take place. The table below gives a suggestion on possible social dinner costs.

Social Dinner contribution	Online fee	Onsite Fee
Accompanying guests	75.00-100.00 EUR	100.00-120.00 EUR

8.4 Certification of Attendance

Local organisers are required to provide attendance certificates for participants. To minimise administrative overhead, these should be issued only upon direct request by the participant in question.

8.5 Profit and Loss

Careful financial planning is necessary to avoid profit-and-loss scenarios. Where possible, excess budget should be used to offer increased onsite services in terms of technical support, catering, social conferences, conference giveaways, and so on. **The IDW founding organisations and their affiliates do not take any financial responsibility for the IDW conference organisation.**

8.6 Sponsors

Sponsorship of IDW conference is welcome, but must be agreed with the OC in all cases, and **particularly in the case of commercial organisations** becoming sponsors. Visibility at the conference and in advance is

allowed, but should be agreed with OC before publication. The sponsorship package developed by local organisers should outline distinct levels of visibility and corresponding financial (or other) contributions, and should factor in what is offered both online and at the venue. The sponsorship package should be agreed upon with the OC before publication.

9 Local Staff Support

Many different types of 'on the ground' support are required at IDW:

- Registration staff. Local organisers should secure at least 6 staff to manage the registration desks in the morning on the first day of the conference. For other peak times (day before the conference, mornings on other days), we recommend at least 4 staff.
- Parallel session staff. Manage door sign changes and parallel session participant lists, and support/interacting of the technical support with sessions chairs and speakers onsite and/or online.
- Social media coverage is the responsibility of the Communications Committee. Local social media students' support may be sought by the Communications Committee to assist with writing press articles, generating blogs, curation of social media, and so on.
- Technical support. The venue should provide sufficient and seamless, on-demand technical and audio-visual support at the conference. The level of technical staffing required will depend on the participation format option selected by the host (see [section 5.3](#)).

Session support staff referenced throughout this section are typically student volunteers recruited from local universities and institutions. Local organisers are strongly encouraged to engage with local/national universities and institutions to seek student volunteers enrolled in relevant courses (data science, computer science, IT, etc.) to provide support during the conference. In exchange, they can typically be offered free entrance, provided with refreshments, and allowed to attend sessions to further their education and understanding as part of an international conference.

- Fully in-person: The venue must provide audio-visual equipment and technical staff support to facilitate presentations across all programme sessions throughout the entire conference.
- Partially hybrid (main plenary sessions only): In addition to audio-visual equipment, dedicated technical staff must be assigned to manage smooth streaming of sessions, connectivity monitoring, and troubleshooting via a virtual conference platform. The following roles must be covered:
 - Audio-Visual technician(s): ensure correct setup and functioning of camera, projector, screen, microphones, and streaming equipment in plenary room(s).
 - Session support staff (e.g. student volunteers): one per room; greet and brief chairs and speakers, open virtual room links, test equipment, and serve as the link between speakers and technicians throughout each session.

- o Fully hybrid: A full technical support team must be in place across all programme sessions (main plenary and parallel sessions). It must cover the virtual conference platform, real-time audio-visual support, speaker assistance, connectivity monitoring, and troubleshooting. Applications must detail the number of staff, their roles, and their availability across the conference programme. The following roles must be covered across all sessions:
 - Audio-Visual technician(s): one per room; responsible for setup and live troubleshooting of all audio-visual equipment including camera, projector, screen, microphones, and streaming.
 - Session support staff (e.g. student volunteers): one per room; greet and brief chairs and speakers, open virtual room links, test equipment, and serve as the link between speakers and technicians throughout each session.

Applications must detail the number of technical staff proposed, their specific roles, and their availability across the full conference programme.

Regardless of the format selected, an official representative of the Internet/Wi-Fi provider should be always available onsite during IDW, and in particular on the first day.

10 Other

10.1 Accommodation and Travel Arrangements

All onsite IDW participants will pay their own travel and subsistence, with the exception of plenary / guest speakers. It is expected that a portion of the IDW budget is earmarked to cover travel and accommodation costs for plenary speakers, confirmed by the Programme Committee. We would normally expect 12-15 plenary speakers across the plenary sessions, the majority of which would be traveling from overseas.

For all conference attendees, the local organisers should facilitate the identification of accommodation close to, or within a reasonable distance of, the venue and should offer a range of different hotel categories. The accommodation options should be communicated through the official IDW website. Local organisers may manage accommodation requests directly or through a local agency, the costs of which should not be included in the conference budget.

10.2 Photographer

A photographer covering the onsite dignitaries, plenary sessions, and networking conferences should be engaged and should provide digital copies of the photographs to the organisers. All organisers should have full access and usage rights to these photographs, clearly referencing the photographer in all cases.

10.3 Visibility Opportunities for Attendees

Opportunities such as poster sessions, material distribution, elevator pitches, and so on, should be organised, both onsite and virtually, as much as possible. Different types of participants (e.g., Early Career Researchers (ECRs), keynote speakers, students, etc.) should be offered visibility to showcase their activities to other attendees.

11 Application Submission

Applications, in electronic editable format and **not exceeding 20 pages (including annexes), plus a separate tabular budget file**, should be provided using the template below by email to **all** of the IDW founding organisation representatives listed below:

- Simon Hodson, CODATA Executive Director - simon@codata.org
- Hilary Hanahoe, RDA Secretary General - hilary.hanahoe@rda-foundation.org
- Meredith Goins, WDS Executive Director - wds-ipo@utk.edu

11.1 Timeline

IDW Call for Applications Published	1 June 2026
Deadline for Application submissions	2 November 2026
Review & Clarification	1 February 2027
Shortlist & Meetings & Further information	5 April 2027
Final Selection & Notification	3 May 2027
Public Announcement of Host	7 June 2027
Signing of MoU & Initial Planning Kickoff	21 September 2027

11.2 Criteria for Evaluation

Each application will be evaluated by at least three evaluators, representing the founding organisations. Criteria are based on the following six categories and weighted according to the table below.

Category	Weight	Criteria considered
1. Host Organisation and Partnership	20%	<ul style="list-style-type: none"> • <i>Capacity for hosting and promoting a major international conference.</i> • <i>Strong partnership of organisations.</i> • <i>Dedicated effort to the conference.</i> • <i>Government commitment and means of engaging dignitaries.</i>
2. Location and Dates	10%	<ul style="list-style-type: none"> • <i>Proposed dates are feasible and within the timeframe defined by the call.</i> • <i>Location will benefit IDW and contribute to the success of the conference.</i> • <i>Location is in a country or city that has not hosted IDW previously.</i>

3. Venue and Facilities	15%	<ul style="list-style-type: none"> ● Capacity to host between 600-800 onsite delegates. ● Availability of at least 10 breakout rooms, an auditorium for 600-800 people or an alternative, and networking areas for posters and catering. ● Provision of adequate Wi-Fi and technical support, including a detailed plan covering all three participation format options (fully in-person, partially hybrid, and fully hybrid). ● Venue accessibility: local transport, international airport connections, onsite reduced mobility access. ● Accommodation options: reasonable hotels within a short distance.
4. Conference Management Platform and Hybridisation Options	15%	<ul style="list-style-type: none"> ● Innovative and comprehensive conference management platform. ● Coverage of functionalities (as per section 6.2) ● Clear cost estimates addressing all participation format options (fully in-person, partially hybrid, fully hybrid). Justification of host's preferred option.
5. Programme	10%	<ul style="list-style-type: none"> ● Compelling programme. ● Strong suggestions for the Programme Committee. ● Distinctive and exciting suggestions for plenary sessions or other activities.
6. Financial Package and Support	15%	<ul style="list-style-type: none"> ● Clear statement of financial responsibility. ● Reasonable overall costs and proposed registration fee. ● Range of potential sponsors included; government and local host support.
7. Media Plan	7.5%	<ul style="list-style-type: none"> ● Quality and reach of media plan. ● Effective and innovative plan to promote the conference.
8. Impact and Legacy Plan	7.5%	<ul style="list-style-type: none"> ● Compelling plan for impact and ongoing legacy of the conference. ● Indication of concrete and feasible follow-up activities. ● Potential to acquire new community members, to extend and reinforce the participating community and the reach of the founding organisations. ● How the host city/region will benefit from the conference; particularly in terms of data, Open Science, and related issues.



Template for Application

Bids should include the following sections and details.

1. Host Organisation and Partnership Details

Names, affiliations, and email contact information for the main organisers. Please also describe the host organisation, the partnership supporting the application, and the capacity of this partnership for hosting and promoting a major international conference (including dedicated effort). It will be important to provide evidence of the support of stakeholders in the data community (research organisations, data stewardship and data science organisations, research policy and government, etc.). The application should clearly describe and quantify the nature of government commitment to the conference (and whether this is from city, regional, or national bodies). Applicants should also indicate clearly whether their application would be valid for the 2031 edition of IDW, should they not be selected for 2029 (see [Section 3](#)).

2. Location and Dates

Details of the proposed location(s) and a set of suggested dates. The application should make clear how the distinct attributes of the location will benefit the objectives of International Data Week and enhance the success of the conference.

3. Venue and Facilities

A detailed description of the venue(s) proposed, outlining the facilities in terms of:

- Delegate capacity.
- Meeting rooms available.
- Plenary room capacity.
- Networking areas.
- WiFi capacity.
- Catering facilities.
- Audio–visual equipment.
- Accessibility (local transport, international airport connections, onsite reduced mobility access).
- Accommodation.

4. Conference Management Platform and Hybridisation Options

A detailed description of the conference management platform and the proposed functionalities, taking into consideration the details outlined in [section 6.2](#), as well as in [section 8.2](#). Applicants must also include a cost hybridisation plan covering all three options outlined in Section 5.3 (fully in-person, partially hybrid, and fully hybrid), together with a clear statement of the host's preferred option and the reasons for that preference.



5. Programme

A draft outline of the schedule for the IDW conference, including proposed dates, start and end times, plenary and parallel session timings, and proposed networking conferences. Hosts may already suggest names and candidates for the PC at this stage. Suggestions for distinctive plenary sessions, including local policymakers, researchers, industry, or civil society organisations will be welcome.

6. Financial Package and Support

A draft budget, including conference sponsorships; local, national, regional financial support; and the proposed registration fee and conference excess cost estimates to be covered. Details on the payment gateway and any related costs should be outlined in this section. **Bids must provide a clear statement to take ultimate financial responsibility for the conference.**

7. Media Plan

A brief outline of local, national, regional, and international plans for publicising the conference.

8. Impact and Legacy Plan

The application should include a compelling plan for impact and enduring legacy from the conference. Indications of follow-up conferences and initiatives are encouraged. The proposal should make clear how this plan will contribute to the missions and objectives of the founding organisations (new or enhanced membership, engagement) and how data and Open Science issues in the host city/region/nation will benefit from hosting International Data Week.